
U.S. COURT OF APPEALS FOR THE NINTH CIRCUIT

VACANCY ANNOUNCEMENT

POSITION:	Audio/Visual Technician
LOCATION:	Pasadena, CA
CLASSIFICATION LEVEL/SALARY:	CL 25 Developmental Range (\$38,509 - \$48,153) Full Performance Range (\$48,555-\$62,620)
CLOSING DATE:	Open until filled <i>Priority consideration given to applications received by May 25, 2007.</i>

ABOUT THE COURT

The Ninth Circuit Court of Appeals hears appeals from the district courts located within its circuit, as well as appeals from decisions of federal administrative agencies. The Court has approximately 500 employees in multiple locations throughout the western U.S. Main court offices are located in San Francisco, with divisional offices in Pasadena, Seattle and Portland. For more information about the federal court system, please visit: <http://www.uscourts.gov/>

PROJECT DESCRIPTION

This position is located in Pasadena, and will report to the Courtroom Technology Administrator. The responsibilities include providing automation support for the audio/visual systems in Pasadena, and throughout the Circuit. In addition, the incumbent supports the PBX telephone system in the Pasadena Courthouse. Occasional travel to the other courts is required.

REPRESENTATIVE DUTIES

- Daily operation, maintenance, monitoring, configuration, and programming of court audio visual equipment.
- Maintenance and periodic upgrading of these systems.
- Research new equipment and technologies, evaluation of how these technologies might serve the court, and cost-effectiveness analysis.
- Assist in determining how these systems will be integrated with the court's computer networks other systems, and the workflow processes within the various court workgroups.
- Perform various research projects as assigned by the Courtroom Technology Manager.

QUALIFICATIONS

- 1 year of specialized experience (with A/V and PBX Systems). For placement in the full performance range, 2 years of specialized experience is required.
- Thorough knowledge of theories, principles, practices, and techniques of Audio/Visual systems in general.
- Demonstrated ability to meet established deadlines and commitments.

PREFERRED QUALIFICATIONS

- Bachelor's degree preferred.
- Ability to interact in a positive manner with users at all levels of the court.
- Knowledge of the functions, processes, and methods of the court.
- Specific knowledge of the court's current equipment.
- Ability to help maintain a strong team environment.

CONDITIONS OF EMPLOYMENT

Must be a U.S. citizen or eligible to work in the United States. Positions with the U.S. Courts are excepted service appointments. Excepted service appointments are at will and can be terminated with or without cause by the Court. Employees will be hired provisionally pending the results of a background investigation and fingerprinting, and are subject to a probationary period. Direct deposit of pay required.

APPLICATION INFORMATION

Please submit a resume and a detailed cover letter which clearly demonstrates why you are the best person for this position, along with 3 references to:

HR@ca9.uscourts.gov (Please include job code INT-AVT in the subject line).

To ensure consideration, please submit these materials by **May 25, 2007**. Only candidates selected for an interview will be notified. Unsuccessful candidates will not receive notice.

The U.S. Court of Appeals for the Ninth Circuit is an Equal Opportunity Employer